



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in Robert Craven Memorial Hall
- Old Ln, Bramhope, Leeds LS16 9AZ
Monday, 4th March, 2019 at 1.30 pm**

Councillors:

B Anderson - Adel and Wharfedale;
C Anderson - Adel and Wharfedale;
B Flynn - Adel and Wharfedale;

G Latty - Guiseley and Rawdon;
P Latty - Guiseley and Rawdon;
P Wadsworth - Guiseley and Rawdon;

D Collins - Horsforth;
J Shemilt - Horsforth;
J Taylor - Horsforth;

C Campbell - Otley and Yeadon;
R Downes - Otley and Yeadon;
S Lay - Otley and Yeadon;





Agenda compiled by: DebbieOldham on 0113 37 88656
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiselley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 26TH NOVEMBER 2018</p> <p>To confirm as a correct record the minutes of the meeting held on 26th November 2018.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>LEEDS PARK SURVEY AND LEEDS PARK FUND</p> <p>The report of Outreach Manager, Parks and Countryside is to provide the Outer North West Community Committee with an update on Leeds Park fund and Leeds Parks survey.</p> <p>(Report attached)</p>	7 - 26

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>MEANWOOD VALLEY PROJECT COVER REPORT</p> <p>The report of the Senior Ranger, Communities and Environments is to provide the Outer North West Community Committee with an update and presentation on Meanwood Valley partnership project.</p> <p>(Report attached)</p>	27 - 44
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>FINANCE UPDATE REPORT</p> <p>The report of the Area Leader is to provide the Community Committee with an update on the budget position for the Wellbeing fund for 2018/19 and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting as well as considering current wellbeing applications.</p> <p>This report also provides an update on the Youth Activity Fund and the Youth Activity fund projects which have been approved since the last meeting as well as considering current YAF applications.</p> <p>(Report attached)</p>	45 - 60
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE AREA UPDATE REPORT</p> <p>The report of the Area Leader is to update the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being and Highways & Transportation and Policy.</p> <p>The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.</p> <p>(Report attached)</p>	61 - 96

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>DATES, TIMES AND VENUES REPORT 2019/20</p> <p>The report of the City Solicitor is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.</p> <p>(Report attached)</p> <p>VENUE DETAILS AND MAP</p> <p>The meeting will take place at the Robert Craven Memorial Hall - Old Lane, Bramhope, Leeds LS16 9AZ at 1:30pm.</p> <p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	97 - 100 101 - 102

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 26TH NOVEMBER, 2018

PRESENT: Councillor P Wadsworth in the Chair

Councillors C Campbell, D Collins,
R Downes, P Latty and J Shemilt

23 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

24 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

25 LATE ITEMS

There were no formal late items. However, supplementary information had been circulated to Members in relation to agenda item 10 Finance Update Report.

26 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

There were declarations of disclosable pecuniary interests.

27 Apologies For Absence

Apologies for absence had been received from Councillors B Anderson, C Anderson, B Flynn, G Latty, S Lay, J Taylor.

It was noted that some Members were attending the funeral of an Honorary Alderman.

28 Open Forum

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

On this occasion three members of the public were in attendance at the meeting who wished to speak.

Mr David Wrighton spoke of his disappointment as an ex-serviceman at a lack of consultation in relation to the Yeadon War Memorial. Mr Wrighton wanted to know if it would be possible to move the memorial plaques currently on the wall of the Town Hall to the war memorial.

The Committee said that they would follow up this request and feedback at the next meeting.

Mr Neil O'Brien spoke of a recent request to the Community Committee for funding for a solar powered Speed Indication Device (SID) on Arthington Lane. Mr O'Brien explained why the SID was required in this location. Mr O'Brien read out his submission to the Members which has been published to the Outer North West Community Committee page at the request of the Chair.

The Community Committee were due to consider this application during agenda item 10 Finance Update Report. Minute 32 refers.

Mrs Audrey Marshall asked the Community Committee who would be undertaking the repairs of Yeadon Town Hall now that it was community run.

Mrs Marshall was informed that Leeds City Council would be undertaking any outstanding repairs to the building.

29 Minutes - 24th September 2018

RESOLVED – That the minutes of the meeting held on 21st November 2018 be approved as a correct record.

30 Careview App

The report of Jon Hindley (Advanced Health Improvement Specialist) provided the Outer North West Community Committee with an update on the Careview App.

The Members were informed of the following points:

- What Careview is and how it was being used to help those who are vulnerable;
- The App allowed approved professionals, such as police or health care workers, and vetted officers of the council to log concerns such as untidy gardens, build-up of post that may indicate that a person may need assistance;
- The Careview App cannot be used to store personal details such as name and address. The App flags a property using a colour on a map indicating that this street would be worth visiting;
- This is a tool to assist existing services;
- Careview is currently being piloted in the most deprived areas of the city, but will be rolled out to other areas in the future.

Members were informed how to sign up to the App and information had been tabled at the meeting.

The Chair thanked Jon for attending and presenting the update on Careview.

RESOLVED – To note and comment on the presentation.

31 Home Plus Update

The Outer North West Community Committee received a presentation from Simon Killshaw, Green Doctor Manager, Groundwork which provided the Committee with an update on Home Plus (Leeds).

Members were informed that Home Plus (Leeds) was a partnership of Age UK, Groundworks and the Care and Repair Service.

Members were informed of the following points:

- The service provided was tailored to individuals needs regardless of income and means;
- The aims of the service included:
 - Reducing Fuel Poverty
 - Reducing social isolation
 - Improving health and wellbeing amongst vulnerable groups
 - Improving the energy efficiency of homes
- Everyone who is referred to the service is provided with information and advice including signposting to other relevant services and agencies;
- The service was available for anyone over the age of 18 years who was deemed vulnerable;
- There is a training programme for staff to make sure that they are aware of the full range of services available;
- Home Plus (Leeds) supported the wellbeing service in assisting to reduce social isolation providing support up to 12 weeks, offering a befriending service and links to neighbourhood networks.

The Chair thanked Simon for attending and presenting the update on Home Plus (Leeds)

RESOLVED – To note the content of the presentation.

32 Finance update Report

The report of the Area Leader provided the Community Committee with an update on the budget position for the Wellbeing fund for 2018/19, and the current position of the Small Grants and Skips pot, and the Small Grants and skips that had been approved since the last meeting.

Members were informed of the following points:

- The Wellbeing fund balance is £27,772;
- Table 1 provided details of wellbeing fund available to spend per ward;
- 4 wellbeing applications had been received for consideration;
- Table 2 provided information on the small grants and skips money already allocated and the funds still available for allocation with a current balance of £5,417;
- The remaining budget for the Youth Activity Fund is £961;
- An injection of funds had been received into the Capital Fund, with a current available balance of £45,017 as set out at Table 4 of the report;
- A guidance had been provided to Members along with an update on the Community Infrastructure Levy (CIL). A breakdown by ward was set out in Table 5 of the report.

Members discussed the following:

- Wellbeing applications. Members were of the view that where no ward members were in attendance at the meeting the applications for that area should be deferred or the decision taken by delegated decision notice. It was noted that the application for the Summer Bands in Leeds Parks would be taken from next year's budget, but the delivery organisation needed confirmation so that they could start booking the bands;
- Clarification was requested in relation to the skips which had been approved;
- Requested an update on target hardening;
- Requested data on where CIL money had been generated and for this to form part of the Finance update.

RESOLVED – To

- a) Note the current budget position for the Wellbeing Fund for 2018/19
- b) Consider the Wellbeing large grant applications
 - Netherfield Road Car Park temporary CCTV – APPROVED
 - Provision of Speed Indication Device (SID) – DEFERRED
 - Summer Bands in Leeds Parks 2019 – APPROVED ON RECOMMENDATIONS
 - Christmas Lights in Pool-in-Wharfedale – Suggested approval through the Delegated Decision process
- c) Note the small grants and skips remaining budget and small grants and skips that have been approved since the last meeting
- d) Note the current budget position for the Youth Activity Fund for 2018/19
- e) Note the current budget position for the Capital Wellbeing Fund for 2018/19
- f) Note the current budget position for the CIL balance 2018/19

33 Community Committee Update Report

The report of the Area Leader updated the Community Committee on the work of the sub groups of the Committee: Environment and Community Safety; Employment, Learning and the Local Economy; Children's Services

and Family Health; Adult Social Care, Health and Wellbeing and Highways and Transportation and Policy.

The report also updated the Community Committee on community forums and partnership working that had taken place in the Outer North West area since the last meeting.

Members were asked to note Appendix 1 of the report which provided information in relation to bin collections over the Christmas period. Members were invited to share the information in their wards.

Cllr. Pat Latty provided a brief update to the Community Committee on the work of the Children's Services sub group. Cllr. Latty informed the Members that the Outer North West Youth Summit will take place on Tuesday 12th February 2019 in the Banqueting Suite in the Civic Hall.

Cllr. Latty requested Members to consider a contribution to the Youth Summit to provide lunch at the Rose Bowl for 100 children would will be attending. It was suggested that an email be sent to all Members of the Community Committee BY Cllr. P Latty.

It was noted that the next meeting of the Guiseley and Rawdon Forum will take place on Wednesday 6th February 2019, minutes of the previous meeting had been appended to the submitted report.

Members' attention was drawn to points 11 – Public Health update and 15 – Outer North West Community Hub / Library update of the submitted report.

In response to Members questions, Members were advised that the service they received from the Communities Team would remain the same even though the team were now based at the Reginald Centre. Members were also advised that there was still a meeting room at The Brownlee Stone Centre in Horsforth should the Members wish to meet there.

RESOLVED -To:

- Note the work of the sub groups and areas of partnership working since the last Community Committee meeting;
- Note the Public Health updates;
- Note the updates from the community hubs.

This page is intentionally left blank



Report of: Emma Trickett, Outreach Manager, Parks and Countryside

Report to: Outer North West Community Committee

Report author: Parks and Countryside

Date: 18/02/2019

To note

Leeds Park Fund & Leeds Parks Survey

Purpose of report

1. To provide the Outer West Community Committee with an update on Leeds Park fund and Leeds Parks survey.
2. To receive the presentations from Parks and Countryside and note the content of the presentations.

Main issues

3. The attached presentations have been provided at the request of the chair of Outer North West Community committee.

Recommendations

4. To note the contents of briefing note and receive the presentations from Parks and Countryside.

This page is intentionally left blank

Leeds Parks Survey

Outer North West Community Committee



Leeds Park Survey: Outer North West

- Online and postal survey (20k randomly selected households in Leeds)
- The survey asked respondents to identify their main park and answer questions about their frequency of use, experiences, expectations, and priorities for that park
- Available to complete June – November 2016
- Asked about use and non-use in the preceding year
- 5,745 responses city-wide
- 591 responses in outer north west

Leeds Park Survey: Outer North West

- Major park: Otley Chevin Forest Park (Green Flag)
- Community Parks:

Name	Leeds Quality Park Standard?
Grove Hill Park, Otley	No
Holt Park	Yes
Horsforth Hall Park	Yes
Kirk Lane Park	Yes
Micklefield Park, Rawdon	Yes
Nunroyd Park, Guiseley	Yes
Tarnfield Park, Yeadon	Yes
Wharfemeadows Park, Otley	Yes

Leeds Park Survey: Outer North West

- Frequency of park use (summer):

Description	Outer North West	Parks City Wide
Almost every day / once or twice a week	53%	50%
Once every 2 weeks / once a month	36%	36%
Less than once a month / seldom	11%	14%

- Frequency of park use (winter):

Description	Outer North West	Parks City Wide
Almost every day / once or twice a week	37%	35%
Once every 2 weeks / once a month	39%	35%
Less than once a month / seldom	24%	30%

Leeds Park Survey: Outer North West

- Length of stay (summer):

Description	Outer North West	Parks City Wide
< 30 minutes	9%	8%
30 mins to 1 hour	36%	31%
1 -2 hours	42%	41%
2 – 4 hours	12%	16%
> 4 hours	1%	2%

- Times of day or week that people avoid visiting:

Outer North West	Parks City Wide
18%	26%

Leeds Park Survey: Outer North West

- Means of travel:

Description	Outer North West	Parks City Wide
Walk	52%	50%
Car	42%	40%
Other	6%	10%

- Ease of travel:

Description	Outer North West	Parks City Wide
Easy	78%	76%
Quite easy	19%	20%
Quite difficult	3%	3%
Difficult	0%	0%

Leeds Park Survey: Outer North West

- Pleasantness of experience:

Description	Outer North West	Parks City Wide
Very pleasant	76%	77%
Somewhat pleasant	20%	19%
Somewhat unpleasant	3%	3%
Very unpleasant	1%	1%

- Safety:

Description	Outer North West	Parks City Wide
Very safe	69%	58%
Fairly safe	27%	35%
Never thought about it	4%	6%
Fairly unsafe	0%	1%
Very unsafe	0%	0%

Leeds Park Survey: Outer North West

- Park condition:

Description	Outer North West	Parks City Wide
Excellent	28%	33%
Good	59%	54%
Fair	11%	11%
Poor	2%	2%

- Expectation of park condition change:

Description	Outer North West	Parks City Wide
Improve	26%	25%
Remain the same	51%	52%
Decline	11%	12%
Not sure	12%	11%

Leeds Park Survey: Outer North West

- Importance to quality of life:

Description	Outer North West	Parks City Wide
Essential	23%	21%
Very important	40%	38%
Fairly important	31%	32%
Not very important	6%	9%

- Overall satisfaction of community parks:

Description	Outer North West	Parks City Wide
Very satisfied	37%	31%
Satisfied	55%	54%
Neither	7%	11%
Dissatisfied	1%	3%
Very dissatisfied	0%	1%

Leeds Park Survey: Outer North West

- Priorities:

Description	Outer North West	Parks City Wide
Keep the park clean	1	1
Keep open / improve facilities	2	2
Remains free to enter	3	3
Events / activities for the local community	4	4
Dog waste	5	10
Activities for children and young people	6	7
User friendly for disabled people	7	6
Improve the condition of paths etc.	8	8
Tackle anti-social behaviour and crime	9	5
Greater personal safety	10	9

Leeds Park Survey: Outer North West

• Summary

- 88% of community parks in outer north west reach Leeds Quality Park standard
- 89% respondents visit on a regular basis
- 69% feel 'very safe' (11% more than people city wide)
- 52% walk to the park with 78% describing travel to the park as 'easy'
- 87% rate their park as 'excellent' or 'good' and 77% think it will remain the same or improve
- 63% identify parks as 'essential' or 'very important' to quality of life, 4% higher than people city wide
- There is 92% satisfaction (7% higher than people city wide)
- Free to enter facilities that are clean with events and activities are key priorities with safety issues less prominent

This page is intentionally left blank

Helping our city flourish



leedsparksfund.org



Partners



Aims of fund

To improve publicly accessible parks and green spaces in the city boundaries of Leeds

‘Improvements’ defined by Green Flag criteria.

Priorities:

- To fulfil the aspiration for all 63 community parks in Leeds to meet the Green Flag criteria.
- To ‘improve the quality of life for Leeds residents, particularly for those who are vulnerable or in poverty’ and ‘to create a city of opportunity for all’.

Not a substitute for local authority funding - should add value.



Why people might donate

Individuals:

- To give something back to a park or green space that means a lot to them (through a legacy)
- As a memorial
- To improve their local area
- To contribute to a project they are keen to see happen

Private Companies:

- Philanthropy
- To improve local area for staff
- To demonstrate corporate social responsibility
- Building partnerships with public/third/community sector



leedsparksfund.org

Rethinking Parks

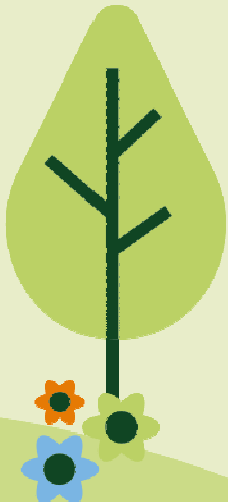


Lottery funding of £171k over 2 years

Project aims to investigate the potential of charitable giving to parks

The project will involve:

- Research
- Developing and implementing fundraising and marketing plans
- Engaging communities
- Trialling new ways to donate
- Making a difference on the ground
- Sharing learning nationally



Thank-you for supporting Leeds parks

#LoveLeedsParks





Report of: Daniel Malster, Senior Ranger, Communities and Environments

Report to: Outer North West Community Committee

Report author: Daniel Malster, Senior Ranger

Date: 18/02/2019

To note

Meanwood Valley Partnership project

Purpose of report

1. To provide the Outer West Community Committee with an update on Meanwood Valley partnership project.
2. To receive the presentation from Daniel Malster and note the content of the presentation

Main issues

3. The attached slide show is provided at the request of the chair of Outer North West Community committee.

Recommendations

4. To note the contents of briefing note and receive the presentation from Daniel Malster.

This page is intentionally left blank

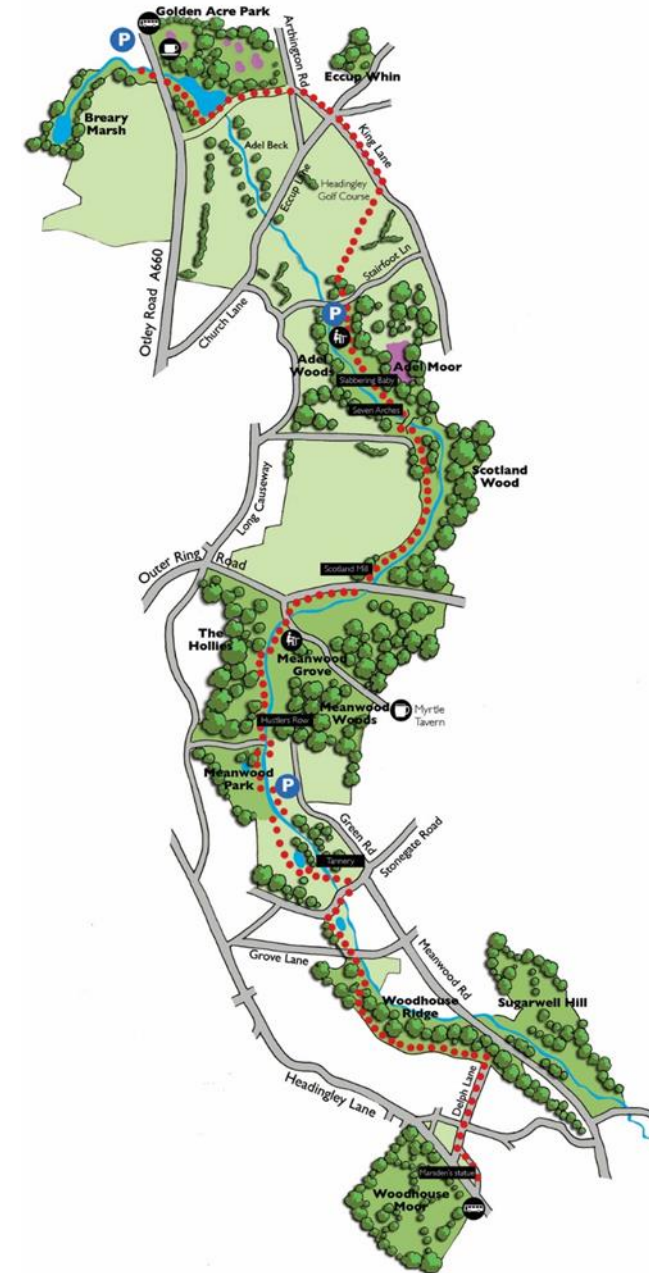
MEANWOOD VALLEY

Wilderness on your Doorstep



BACKGROUND

- Meanwood Valley stretches from urban Leeds to the rural countryside north of the city
- Rich and diverse mosaic of habitats and a wealth of wildlife, including many protected species
- Several green spaces designated for their biodiversity value
- Strong community support



AIMS

In January 2018, Leeds City Council and the Meanwood Valley Partnership were awarded £65K from the Heritage Lottery Fund to provide as many opportunities as possible to help people discover and celebrate this wildlife on their doorstep in order to ensure the sustainability of the natural heritage of the Meanwood Valley into the future.

THEMES

- Interpret nature
- Experience nature
- Understand nature
- Protect nature

“No one will protect what they don’t care about, and no one will care about what they have never experienced”.

David Attenborough

INTERPRET NATURE

- Site leaflets
- Self-guided walk booklet
- Wildlife spotters guide
- Interpretation panels
- Web content

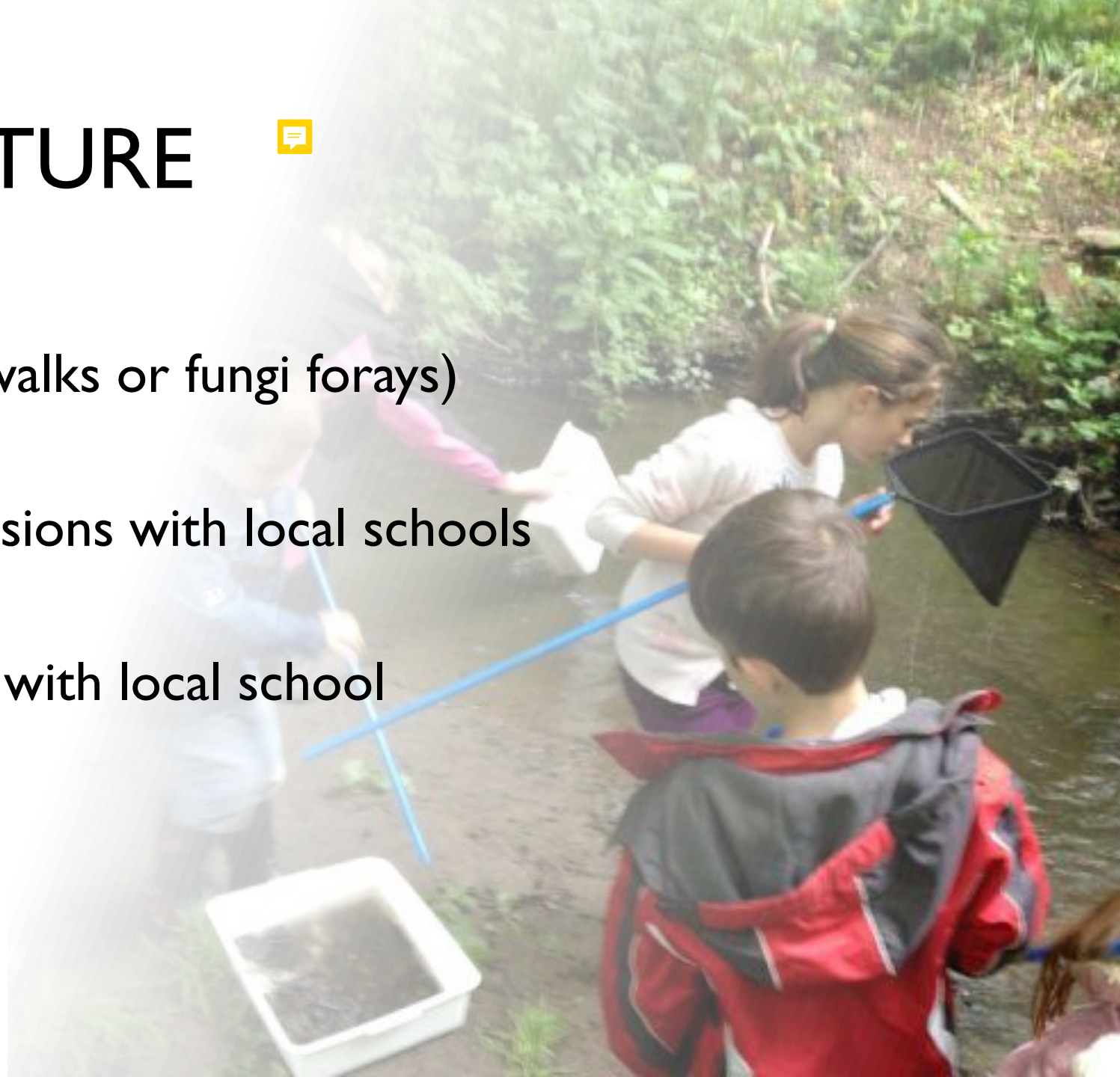
Page 33



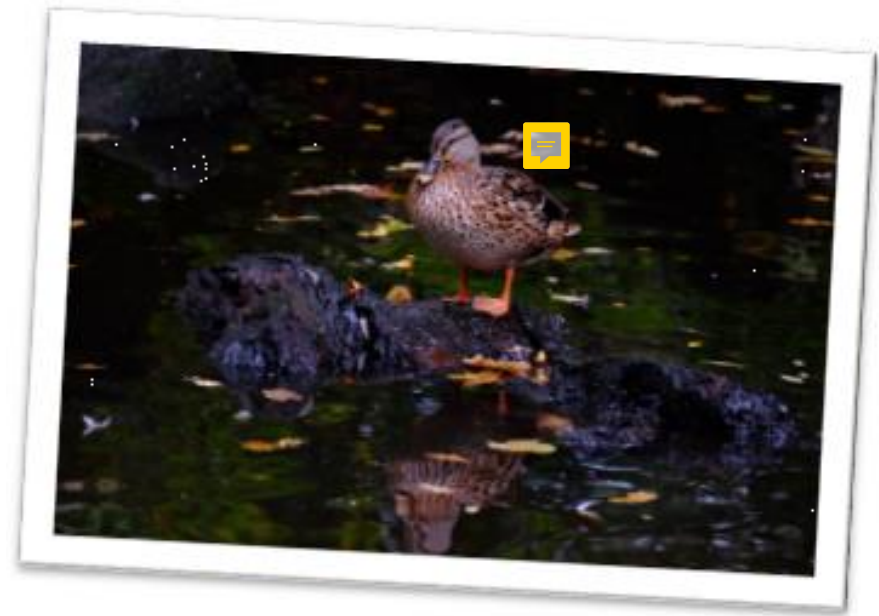
EXPERIENCE NATURE



- Public events (such as bat walks or fungi forays)
- KS1 and KS2 education sessions with local schools
- Wildlife encounter project with local school
- Photography competition



Wildfowl Walk in Golden Acre Park	Wednesday 6 March 10:00am to 12:30pm	Help take the pulse of nature by identifying and recording wildfowl species with your Ranger.
Bluebell Walk in Woodhouse Ridge	Sunday 14 April 10:00am to 12:30pm	Enjoy a Spring Guided Walk with Your Ranger to Discover Spring Flowers!
Dawn Chorus in Meanwood Park	Saturday 27th April 7:00am to 9:00am	Join our resident expert, ranger Steve Joul, on an early morning (not quite dawn) walk around Meanwood Park and Woods to learn how to identify our local birds by their song.
Meanwood Valley Trail Loop 1	Saturday 4 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Meanwood Valley Trail Loop 2	Saturday 11 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Great British Bee Count— Golden Acre Park	Saturday 22 June 2019 10:00am to 12:30pm	Help us to record bee species on this BioBlitz at Golden Acre Park
Life in the undergrowth Adel Moor	Wednesday 26 June 2019 10:00am to 12:30pm	Help us to record invertebrate species on this BioBlitz at Adel Moor
BioBlitz in Meanwood Park	Sunday 7 July 2019 10:00am to 12:30pm	Help us carry out and record species on this BioBlitz of Meanwood Park
Guided Reptile Walk on Adel Moor	Saturday 20 July 2019 10:00am to 12:30pm	Join your Ranger for a reptile hunt, help record these elusive creatures
Small Mammal Morning in Woodhouse Ridge	Tuesday 23 July 2019 10:00am to 12:30pm	Join us to discover meet some of the small furry creatures we have found in Woodhouse Ridge
Big Butterfly Count— Sugarwell Hill	Saturday 27 July 2019 10:00am to 12:30pm	Help take the pulse of nature by recording butterfly species on this bioblitz
Guided Bat Walk on Woodhouse Ridge	Monday 5 August 2019 20:00pm to 22:00pm	An evening bat walk to discover what bats reside on Woodhouse Ridge.
Freshwater BioBlitz— Pond Dipping in Adel Woods	Wednesday 7 August 2019 10:00am to 12:30pm	Help carry out pond dipping and record species on this Freshwater bioblitz
Guided Bat Detecting Walk with Talk & Setting up Moth Trap - Meanwood Park	Monday 26 August 2019 20:00pm to 22:30pm	An evening bat walk to discover what bats reside in Meanwood Woods. Followed by setting up a moth trap for tomorrow's event.
Marvellous Moths - Meanwood Park	Tuesday 27 August 2019 9:00am to 11:00am	A morning event to see what moths we caught in the trap we set at yesterday's event.



UNDERSTAND NATURE



- Bioblitzes with local groups, schools and members of the public
- Training in wildlife survey techniques provided by Ecological Consultant
- Wildlife surveys



Bioblitzes



Date	Details	Site	CC	Number of Participants
09/06/2018	Great British Bee Count	Golden Acre Park and Breary Marsh	ONW	6
10/07/2018	St Edmunds Cubs from Roundhay Bioblitz and Guided Nature Walk	Breary Marsh and Golden Acre Park	ONW	26
26/01/2019	RSPB Big Garden Bird Watch	Golden Acre Park	ONW	3
Total				35



Training in wildlife survey techniques



Date	Details	Site	CC	Number of Participants
18/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	7
19/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	6
03/07/2018	Grassland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Breary Marsh	ONW	5
10/07/2018	Buglife – Urban Buzz, Pollinator species recording training Delivered By Catherine Jones	Golden Acre Park and Breary Marsh	ONW	8
Total				26

“It made a complex, hidden subject accessible”



Wildlife Survey Volunteer Programme



Date	Details	Site	CC	Number of Participants
18/06/2018	Butterfly Transects	Breary Marsh and Pauls Pond	ONW	8
18/06/2018	Wildflower Surveys	Breary Marsh and Pauls Pond	ONW	8
Total				16

“It was great! I learnt a lot about the technicalities of surveying and also about the local plant life.”





PROTECT NATURE

- Friends of Breary Marsh
- Provide training and support to existing Friends groups to help them protect their green space
- Meanwood Valley Volunteer Rangers
- Meanwood Valley management plans



Friends of Breary Marsh



Date	Details	CC	Number of People
30/06/2018	Guided Nature Walk of Breary Marsh, Balsam and Rhododendron Removal	ONW	4
12/01/2019	Reedmace Removal	ONW	8
02/02/2019	Coppicing and Dead Hedging	ONW	1
Total			13

“It was very interesting and more than what I expected. Much more to look forward to!”



Friends of Breary Marsh - Volunteer Group Task Programme 2019 – 2020

DATE and TIME	TASK
Saturday 12 January 2019 10:00am to 13:00pm	Fen Management - Reedmace Removal
Saturday 2 February 2019 10:00am to 13:00pm	Fen Management – Coppicing and Dead Hedging
Saturday 8 June 2019 10:00am to 13:00pm	Surveying for Presence of Water Voles and Harvest Mice
Saturday 6 July 2019 10:00am to 13:00pm	Rhododendron Removal - Pauls Pond
Saturday 2 November 2019 10:00am to 13:00pm	Woodland Management - Removal of Atypical Tree Species
Saturday 11 January 2020 10:00am to 13:00pm	Woodland Management – To Benefit Greater Tussock Sedge

HOW CAN YOU BE INVOLVED?

- User surveys and consultations
- Join the Friends of Breary Marsh
- Join our bioblitzes, wildlife surveys, volunteer tasks and other public nature events
- Help us to spread the word
- Ideas on future funding for the Meanwood Valley Ranger



ANY QUESTIONS?



Report of: Area Leader

**Report to: Outer North West Community Committee - Adel and Wharfedale,
Guiseley and Rawdon, Otley and Yeadon, Horsforth**

Report author: Jenna Robinson 0113 378 5475

Date: 4TH March 2019

For decision

Finance Update Report for 2018/2019 Q4

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2018/19 and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting as well as considering current wellbeing applications.
2. This report provides an update on the Youth Activity Fund and the Youth Activity fund projects which have been approved since the last meeting as well as considering current YAF applications.
3. Also attached at appendix 1 is the Finance Statement which provides members with details of the current financial and monitoring position of the Wellbeing Fund and the Youth Activity Fund.

Main issues

4. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant

policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help integration); further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

5. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
6. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project in the context of the current area priorities; where projects do not have support from all three ward members they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.
7. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions. The Community

Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken; b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and; c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

8. Budget Statement 2018/19

The Budget Statement for 2018/19 is included at Appendix 1 to this report. The statement details the overall budget position of all Wellbeing and Youth Activity Fund projects funded in the current financial year as well as those funded in previous years which still have funding left to spend.

9. Wellbeing Budget

The Outer North West Community Committee had a Wellbeing allocation of £93,930 for the financial year 2018/19. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£23,482 per ward). Taking into consideration the bring forward from 2017/18 of £101,611 the total wellbeing spend is £195,541.

10. After deducting commitments of and taking into account the 2017/18 carry forward position, the Community Committee currently has £25, 154 of funding available for allocation.

11. Table 1 includes details per ward of the total Wellbeing revenue available for allocation in 2018/19 including any carry forward from previous years, and the amount of Wellbeing Fund currently available to spend per ward

12. Table 1 – Wellbeing Budget

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
2018/19 allocation	£23, 482	£23, 482	£23, 482	£23, 482
Unallocated 2017/18	£8,352	-£1,188	£2, 928	-£2,706
Allocated to projects in 2018/19	£31, 227	£12, 121	£12, 649	£20, 511
Current funds available to spend	£916	£10,200	£13,788	£249

13. Pending Wellbeing Large Grant Projects for Consideration

14. Provision of SID and column adaptation – Guiseley and Rawdon

Delivery organization	Leeds City Council – Highways
Revenue funds requested	£3, 210 – to approve from 2018/19 due to start date: March 2019
Details of match funding	N/A
Project Details	Purchase and installation of one SID and one additional lighting column modification in Guiseley & Rawdon Ward
Previous wellbeing funding received	Yes

15. Additional resources gardener ONW 2019/20 – Parks and Countryside

Delivery organization	Parks and Countryside
Revenue funds requested	£13, 194.50 total Guiseley & Rawdon - £7,401.80 Horsforth - £5,792.70
Details of match funding	N/A

Project Details	The project is for the provision of additional area resource staff to work a five day, 41 hour week for 6 months of the year across various sites in the Outer North West area. The sites the member of staff will be working at include; Cenotaph – Broadway, Cenotaph – Stanhope Drive, Old Ball Peace Garden, roundabout – Old Ball, roundabout - King Edward Avenue, rear of Brownlee Stone Centre, Guiseley Cemetery, Micklefield Park, Rawdon, Springfield Park, Guiseley, Towngate, Guiseley, St Oswalds, Guiseley and the Gyrotory, Guiseley.
Previous wellbeing funding received	Yes – 18/19 - £12, 367

16. Summer bands in Leeds Parks 2019 (Otley & Yeadon, Guiseley & Rawdon)

Delivery organisation	Leeds International Concert Season
Revenue funds requested	£1,600 total – Otley and Yeadon - £640 & Guiseley and Rawdon - £960
Details of match funding	N/A
Project Details	For the following concerts as part of 'Summer Bands in the Parks' series: 1 Tarnfield Park, Yeadon 1 Wharfemeadows Park, Otley 1 Nunroyd Park, Guiseley 1 Micklefield Park, Rawdon 1 Springfield Park, Guiseley
Previous wellbeing funding received	Otley and Yeadon - £600 – Approved in 2015 Otley and Yeadon - £640 – Approved in 2016

17. Small grants and skips budget 2019/20 – All wards

Delivery organization	Communities Team
Revenue funds requested	£12, 000 £3, 000 per ward

Details of match funding	N/ A
Project Details	Small grants of up to £1,000 to be utilized.
Previous wellbeing funding received	Yes - £10,000

18. Communications budget 2019/20 – All wards

Delivery organization	Communities Team
Revenue funds requested	£1, 000 £250 per ward
Details of match funding	N/A
Project Details	Budget for venues/community engagement
Previous wellbeing funding received	Yes - £1,000

19. Otley and Yeadon CCTV 2019/20

Delivery organization	Leedswatch security services CCTV
Revenue funds requested	£8,000
Details of match funding	N/A
Project Details	Maintain monitoring of CCTV cameras across Otley and Yeadon
Previous wellbeing funding received	Yes - £8,000

20. Wellbeing Budget – Small Grants & Skips

Table 2 below details the amounts available for allocation on small grant and skips for 2018/19, the amount allocated this financial year and the remaining balances. There is currently £4,362 available for allocation on small grants and skips.

21. Table 2 – Small Grant & Skip remaining balances (at 15/02/19)

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Total
Available for allocation 2018/19	£3,000	£3,000	£2,000	£2,000	£10,000
Total allocated 2018/2019	£1,768	£1,925	£448	£2,153	£6,294
Available to spend	£1,231	£1,074	£1,551	£0	£3,857

22. Table 3 - Small Grants and skips approvals (26/11/2018- 15/02/2019)

Project	Organisation	Ward	Amount approved
Arthington CC Lawn mower	Arthington Cricket Club	Adel and Wharfedale	£900
Kids in Kampz Charity shop skip	Kids in Kampz	Adel and Wharfedale	£170
Skip	Broadgate Lane Allotment Association	Horsforth	£170
Targeted Holiday Diversionary Activities	Leeds Youth Justice Service	Adel and Wharfedale – Guiseley and Rawdon – Horsforth – Otley and Yeadon -	£550 per ward To come from next years budget

23. Youth Activity Fund Budget

The budget for the Outer North West Youth Activity Fund for 2018/19 was £70,307 including bring forward from 2017/18. The committee has since approved 11 new YAF projects totalling £44,801 including 10 YAF projects approved in 2017/18 totalling £19,688. This equates to a total spend of £64,490. The remaining budget for YAF is £5,817. This was due to underspends from Project A camp of £146 who did not claim for promotional materials and Make it Better Animation workshops of £2,250 due to a change of management which meant the project could not be completed in the timeframe. Additionally, Forest Found Adventures from 2017/18 returned back the sum of £2,455 due to low attendance numbers and a reduction of sessions during October half term.

24. Pending Youth Activity Fund Application for consideration

Outer North West Children's Voice Event 2019

Delivery organization	Communities Team
Revenue funds requested	£1, 287
Details of match funding	Lord Mayors contribution - £337 for Civic Flavour refreshments
Project Details	The Annual Children's voice event will be taking place on 26th April. The day will involve a trip to the council chamber, Q&A with local councilors, a trip to the Rose bowl for dinner and also the children will be provided with certificates and a goody bag to remember the day.
Previous wellbeing funding received	Yes

25. Wellbeing Budget – Capital Receipts Programme

At its meeting on 17th July 2013, the council's Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing area wellbeing needs based formula. Following an injection of £31, 600 from September 2018, the current available balance is £45,017.

26. As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2018/19 under the current arrangements.

27. Table 4 below provides details of the amount of capital available to spend in 2018/19 per ward.

28. Table 4 Capital Remaining Balances

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Total
Allocation currently available	£8,389	£16,765	£3,467	£16,394	£45,017

29. Pending Capital Application for consideration

Melrose Ginnel – Horsforth Ward - £2,380

Delivery organization	Leeds Homes
Funds requested	£2,380
Details of match funding	£2,380 from HAP
Project Details	A ginnel between the houses on Melrose Walk and Melrose Grove has become overgrown and covered in litter.
Previous wellbeing funding received	Yes

30. Community Infrastructure Levy (CIL)

On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

31. The Community Committee have previously agreed that any funds raised through CIL is retained by the ward or parish in which it is generated. The current CIL budget available to allocate is £99,010. Please see Appendix 2 and Appendix 3 for additional breakdown of CIL figures and guidance document.

32. Table 5 CIL Budget (breakdown by ward)

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£7,237	£91,150	Parished	£622

33. Corporate Considerations

Consultation and Engagement

34. The community committee has previously been consulted on the projects detailed within the report

35. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

36. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

Council policies and City Priorities

37. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People’s Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

Resources and value for money

38. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

Legal Implications, Access to Information and Call In

39. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

40. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

41. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2018/19.

Recommendations

42. The Outer North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2018/19 (Table 1) and attached at appendix 1.
- Consider the pending Wellbeing large grant applications detailed at sections 13-19.
- Note the small grants and skips remaining budget (Table 2) and small grants and skips that have been approved since the last meeting (Table 3).
- Note the current budget position for the Youth Activity Fund for 2018/19
- Consider the pending YAF application detailed at section 25.
- Note the current budget position for the Capital Wellbeing Fund for 2018/19 (Table 4).
- Consider the pending Capital application detailed at section 30.
- Note the current budget position for the CIL balance 2018/19 (Table 5).

Background information

Appendix 1. The Budget Statement for 2018/19

This page is intentionally left blank

OUTER NORTH WEST COMMUNITY COMMITTEE

2018-19 Wellbeing Statement

Appendix 1

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2018-19 financial year. It shows the amount allocated to each ward of the Outer North West Community Committee, details of the carry forward from 2017-18 and any existing commitments.

2018/19 ONW Revenue Budget	Outer North West Community Committee	
Balance Brought Forward from 17-18	£	101,611.34
ONW Revenue Allocation for 2018-19	£	93,930.00
Total	£	195,541.34
Schemes Approved from 2017-18 budget to be paid in 2018-19	£	93,862.03
Projects approved in 18-19	£	76,525.00
Total Commitments	£	170,387.03
Remaining to Allocate (Wellbeing)	£	25,154.31
Remaining to Allocate (Youth Activities)	£	5,817.32

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/16/13/LG	Horsforth Counselling 2016/17	Horsforth Counselling 2016/17	£ -	£ -	£ -	£ -	£ -	£ -	£ -
ONW/16/18/LG	Target Hardening 2017/18	Target Hardening 2017/18	£ -	£ -	£ -	£ -	£ -	£ -	£ -
ONW/17/01/LG	Small Grants & Skips 2017/18	Small Grants & Skips 2017/18	£ 575.00	£ 575.00	£ -	£ 175.00	£ -	£ 400.00	£ -
ONW/17/07/LG	Sporty Tots	Sporty Tots	£ 154.14	£ -	£ 154.14	£ 154.14	£ -	£ -	£ -
ONW/17/09/LG	Featherbank Lane Zebra Crossing	Featherbank Lane Zebra Crossing	£ 6,000.00	£ 6,000.00	£ -	£ -	£ -	£ 6,000.00	£ -
ONW/17/10/LG	Care & Repair Additional funds	Care & Repair Additional funds	-£ 209.00	-£ 209.00	£ -	-£ 209.00	£ -	£ -	£ -
ONW/17/11/LG	Christmas in Pool in Wharfedale	Christmas in Pool in Wharfedale	£ 1,500.00	£ 1,500.00	£ -	£ 1,500.00	£ -	£ -	£ -
ONW/17/13/LG	Bramhope Village Hall	Bramhope Village Hall	£ 20,000.00	£ 20,000.00	£ -	£ 20,000.00	£ -	£ -	£ -
ONW/17/14/LG	Site Based Gardener 2018	Site Based Gardener 2018	£ 12,490.89	£ 12,490.89	£ -	£ -	£ 7,006.95	£ 5,483.94	£ -
ONW/17/15/LG	Grit Bin Refills	Grit Bin Refills	£ 1,394.00	£ 1,394.00	£ -	£ 650.00	£ 480.00	£ 264.00	£ -
ONW/17/16/LG	CPAD St Helena's Caravan Park	CPAD St Helena's Caravan Park	£ 1,641.00	£ 1,641.00	£ -	£ 1,641.00	£ -	£ -	£ -
ONW/17/17/LG	North West Country Park Green Gateway Trail	North West Country Park Green Gateway Trail	£ 9,927.00	£ -	£ 9,927.00	£ 3,094.00	£ 3,094.00	£ 645.00	£ 3,094.00
ONW/17/18/LG	Aireborough Supported Activities Scheme 2018	Aireborough Supported Activities Scheme 2018	£ 7,389.00	£ 5,633.00	£ 1,756.00	£ 1,739.00	£ 2,318.00	£ 434.00	£ 2,898.00
ONW/17/19/LG	Low Lane – Pedestrian Refuges	Low Lane – Pedestrian Refuges	£ 18,000.00	£ -	£ 18,000.00	£ -	£ -	£ 18,000.00	£ -
ONW/17/20/LG	Horsforth Ballroom Improvements	Horsforth Ballroom Improvements	£ 15,000.00	£ -	£ 15,000.00	£ -	£ -	£ 15,000.00	£ -
					£ -				
					£ -				
Totals:			£ 93,862.03	£ 49,024.89	£ 44,837.14	£ 28,744.14	£ 12,898.95	£ 46,226.94	£ 5,992.00

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/18/01/LG	Small Grants and skips	Area Team	£ 10,153.50	£ 5,125.75	£ 5,027.75	£ 3,000.00	£ 3,000.00	£ 2,000.00	£ 2,153.50
ONW/18/02/LG	Refurbishment of carpark and drainage	Cookridge Village Hall	£ 5,000.00	£ 5,000.00	£ -	£ 5,000.00	£ -	£ -	£ -
ONW/18/03/LG	Aireborough Masterplan – Academy of Urbanism	Aireborough Neighbourhood Development Forum (ANDF)	£ 7,000.00	£ 7,000.00	£ -	£ -	£ 6,000.00	£ -	£ 1,000.00
ONW/18/04/LG	Horsforth Christmas Lights, Switch-on Event and Christmas Trees	Horsforth Town Council	£ 3,414.00	£ 3,414.00	£ -	£ -	£ -	£ 3,414.00	£ -
ONW/18/05/LG	CCTV Otley & Yeadon	Safer Leeds/Leedswatch	£ 8,000.00	£ 6,000.00	£ 2,000.00	£ -	£ -	£ -	£ 8,000.00
ONW/18/06/LG	Pitch drainage improvements	Pool AFC	£ 2,280.00	£ 2,280.00	£ -	£ 2,280.00	£ -	£ -	£ -

ONW/18/07/LG	Leeds Modernians Cricket Club Net Cage 2018	Leeds Modernians Cricket Club	£	14,100.00	£	-	£	14,100.00	£	14,100.00	£	-	£	-	£	-
ONW/18/08/LG	Police Bike funding	West Yorkshire Police – Neighbourhood Policing Team	£	1,224.00	£	-	£	1,224.00	£	-	£	1,224.00	£	-	£	-
ONW/18/09/LG	North West Country Park Green Gateway Trail	Parks & Countryside	£	1,589.00	£	-	£	1,589.00	£	397.25	£	397.25	£	397.25	£	397.25
ONW/18/10/LG	Police Bike funding Horsforth	West Yorkshire Police – Neighbourhood Policing Team	£	1,224.00	£	-	£	1,224.00	£	-	£	-	£	1,224.00	£	-
ONW/18/11/LG	Yeadon Lights	Leeds Lights	£	5,000.00	£	5,140.00	£	-140.00	£	-	£	-	£	-	£	5,000.00
ONW/18/12/LG	Courses for Parents/Carers	Horsforth Children's Services	£	2,600.00	£	-	£	2,600.00	£	-	£	-	£	2,600.00	£	-
ONW/18/13/LG	Money Buddies – Otley Library and One Stop Centre	Burmantofts Community Projects	£	2,476.00	£	-	£	2,476.00	£	-	£	-	£	-	£	2,476.00
ONW/18/14/LG	Otley Chevin parkrun	Parkrun	£	1,500.00	£	-	£	1,500.00	£	-	£	-	£	-	£	1,500.00
ONW/18/15/LG	River Wharfe Tree management	Pool Recreation Ground Trust	£	4,950.00	£	-	£	4,950.00	£	4,950.00	£	-	£	-	£	-
ONW/18/16/LG	Woodside Recreation Ground	Parks and Countryside	£	3,014.50	£	-	£	3,014.50	£	-	£	-	£	3,014.50	£	-
ONW/18/17/LG	Netherfield Court temp CCTV	Leedswatch CCTV and Security Services	£	1,500.00	£	-	£	1,500.00	£	-	£	1,500.00	£	-	£	-
ONW/18/18/LG	Christmas Lights in Pool-in-Wharfedale	Pool-in-Wharfedale Parish Council	£	1,500.00	£	-	£	1,500.00	£	1,500.00	£	-	£	-	£	-
Totals:			£	76,525.00	£	33,959.75	£	42,565.25	£	31,227.25	£	12,121.25	£	12,649.75	£	20,526.75

1.4 Youth Activity Fund 2017-18 Carry Forwards

The table below lists those Youth Activity projects supported in 2017-18 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon							
ONW/17/01/YF	Children & Young People's Voice Event	Communities Team WNW	£ 49.63	£ 49.63	£ -	£ 12.40	£ 12.41	£ 12.41	£ 12.41							
ONW/17/10/YF	Inters Youth Group	Horsforth Children's Services with Horsforth Churches Together	£ 4,005.00	£ 4,005.00	£ -	£ -	£ -	£ 4,005.00	£ -							
ONW/17/11/YF	Horsforth Activities	Horsforth Children's Services	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -	£ 5,000.00	£ -							
ONW/17/12/YF	Forest Found Adventures	Otley, Pool & Bramhope Cluster	£ 1,545.00	£ 1,545.00	£ -	£ 1,545.00	£ -	£ -	£ -							
ONW/17/13/YF	Woolpack Rock and Pop Academy	Big Hoo Ha	£ 3,000.00	£ 3,000.00	£ -	£ -	£ 3,000.00	£ -	£ -							
ONW/17/16/YF	Horsforth Additional Activities	Horsforth Children's Services	£ 894.00	£ 894.00	£ -	£ -	£ -	£ 894.00	£ -							
ONW/17/17/YF	Sports Easter Camps	ACES	£ 1,980.00	£ 1,000.00	£ 980.00	£ -	£ 1,980.00	£ -	£ -							
ONW/17/18/YF	Easter Music Group	Codswallop CIC	£ 515.00	£ 515.00	£ -	£ -	£ 515.00	£ -	£ -							
ONW/17/19/YF	Let's Celebrate	Codswallop CIC	£ 1,325.00	£ -	£ 1,325.00	£ -	£ 1,325.00	£ -	£ -							
ONW/17/20/YF	Battle of the Bands	Codswallop CIC	£ 1,375.00	£ -	£ 1,375.00	£ -	£ 1,375.00	£ -	£ -							
Totals:			£	19,688.63	£	16,008.63	£	3,680.00	£	1,557.40	£	8,207.41	£	9,911.41	£	12.41

1.5 Youth Activity Fund 2018-19

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon							
ONW/18/01/YF	Mini Breeze	The Breeze Projects and Events team	£ 7,200.00	£ -	£ 7,200.00	£ 3,600.00	£ -	£ -	£ 3,600.00							
ONW/18/02/YF	Pop-Up Activity Camp	LCC Sport & Active Lifestyles - Holt Park Active	£ 3,876.00	£ -	£ 3,876.00	£ 3,876.00	£ -	£ -	£ -							
ONW/18/03/YF	Poetry workshops, leading to Poetry and Performance Event at	Headingley LitFest	£ 600.00	£ -	£ 600.00	£ 600.00	£ -	£ -	£ -							
ONW/18/04/YF	Theatre and Childrens Orchestra	Codswallop CIC	£ 4,017.00	£ -	£ 4,017.00	£ -	£ 4,017.00	£ -	£ -							
ONW/18/05/YF	ONW 12+ Outdoor Activities Project @ Leeds Sailing and Activity	Leeds Sailing and Activity Centre	£ 1,680.00	£ -	£ 1,680.00	£ -	£ -	£ -	£ 1,680.00							
ONW/18/06/YF	Inters Youth Group	Horsforth Churches Community Group and Horsforth Children's	£ 6,000.00	£ 1,990.00	£ 4,010.00	£ -	£ -	£ 6,000.00	£ -							
ONW/18/07/YF	Yoga – Body and Mind	Aireborough and Horsforth Clusters	£ 6,240.00	£ -	£ 6,240.00	£ -	£ 4,680.00	£ 1,560.00	£ -							
ONW/18/08/YF	Project A Camp - All Sports & Cooking	Active Community Education in Sport	£ 2,538.64	£ 2,538.64	£ -	£ -	£ 1,269.32	£ 1,269.32	£ -							
ONW/18/09/YF	Make it Better: Animation workshops	The Courthouse Project (Otley) Ltd.	£ 450.00	£ 450.00	£ -	£ -	£ -	£ -	£ 450.00							
ONW/18/10/YF	Day In The Woods – themed Adventure out door fundays	Codswallop CIC	£ 2,610.00	£ 2,610.00	£ -	£ -	£ 2,610.00	£ -	£ -							
ONW/18/11/YF	Rhinos Roar	Leeds Rhinos Foundation	£ 9,590.00	£ -	£ 9,590.00	£ 2,397.50	£ 2,397.50	£ 2,397.50	£ 2,397.50							
Totals:			£	44,801.64	£	7,588.64	£	37,213.00	£	10,473.50	£	14,973.82	£	11,226.82	£	8,127.50

The table below lists skip applications supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Group Name	Full Address of skip	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/18/01/SK	Otley Carnival	Bridge End, Otley	£ 480.00	£ 480.00	£ -	£ -	£ -	£ -	£ 480.00
ONW/18/02/SK	Kirk Lane Allotments	Swaine Hill Terrace LS19 7HD	£ 170.00	£ 170.00	£ -	£ -	£ 170.00	£ -	£ -
ONW/18/03/SK	Housing Leeds – Horsforth Housing	Holtdale Gardens in the car parking bays at the top of the	£ 250.00	£ 250.00	£ -	£ 250.00	£ -	£ -	£ -
ONW/18/04/SK	Otley Victorian Fayre	Kirkgate, outside Parish Church, opposite Hunters Estate	£ 235.00	£ 235.00	£ -	£ -	£ -	£ -	£ 235.00
ONW/18/05/SK	Moor lane Allotments	Moor Lane Allotments, Guiseley Is20 9ny	£ 370.00	£ 370.00	£ -	£ -	£ 370.00	£ -	£ -
ONW/18/06/SK	Victory Garden Allotment Association	LS19 6ER	£ 490.00	£ 490.00	£ -	£ -	£ 490.00	£ -	£ -
ONW/18/07/SK	Kidz in Kamps Charity Shop	Holt Park Shopping Centre, Holt Park Road, Leeds, LS16 7RY	£ 170.00	£ -	£ 170.00	£ 170.00	£ -	£ -	£ -
			£ 2,165.00	£ 1,995.00	£ 170.00	£ 420.00	£ 1,030.00	£ -	£ 715.00



Report of: Area Leader

Report to: Outer North West Community Committee – Guiseley and Rawdon, Otley and Yeadon, Adel and Wharfedale and Horsforth

Report author: Jenna Robinson - 0113 378 5475

Date: 4th March 2019

To note

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being and Highways & Transportation and Policy.
2. The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.

Main issues

3. The Outer North West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates six sub groups: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
4. Sub group meetings are informal meetings and not open to the public, however local residents or representatives of other organisations may be invited to attend and speak at the discretion of the chair of each sub group.
5. Where possible the Community Committee Champion has been aligned with the relevant sub group chair and in consultation with the theme leads have provided the following updates:

6. Environment Sub Group

Cllr Barry Anderson to provide a verbal update.

7. Community Safety Sub Group

Cllr Barry Anderson to provide a verbal update.

8. Health, Wellbeing and Adult Social Care

The Health, Wellbeing and Adult Social Care sub group met on 11th December 2018. Cllr Lay, as the chair of the subgroup for this topic will provide a verbal update at the committee meeting.

9. Children's Service and Family Health

The Children's and Family health sub group met on the 14th January 2019. The chair of the sub group, Cllr Pat Latty, chair of the subgroup, will provide a verbal update at the committee meeting. The Outer North West Youth Summit has been postponed due to unforeseen circumstances, the event will now take place on Friday 26th April 2019 at the Banqueting Suite in the Civic Hall. The consultation over the Christmas period was very successful collating over 1000 children and young people's views of provision in their area. The YAF workshop where members from the children and family health sub group make recommendations on applications submitted to the committee will take place on Friday March 29th 2019.

10. Community Forums

The Guiseley and Rawdon Forum took place on 6th February at Guiseley Methodist Church. See appendix 1 for the meeting minutes from 6th February 2019 meeting. The Yeadon Forum also took place at Yeadon Town Hall on 13th February 2019 with the Yeadon Christmas lights AGM. See Appendix 2 for the meeting minutes from this meeting and Appendix 3 for the presentation on Leeds Bradford Airport.

11. Christmas Lights events

Horsforth Town Council offered thanks to the Outer NW community committee for the wellbeing grant of £3,414 in support of Christmas decorations and especially the Christmas Light switch on event which took place on 1/12/2018. They said the event could not have gone ahead without the support of the committee.

Yeadon Lights switch on event was also a success with the Yeadon Lights Committee providing a £4,000 contribution which was fundraised in the community.

12. Update from Public Health –Health and Wellbeing (March 2019)

13. Cold Weather and Isolated / Vulnerable residents

Where's your next hot meal coming from?

If you are a carer, paid or voluntary, a neighbour, someone close to a vulnerable isolated older person or a health and social care professional such as a social worker or district nurse you may come across someone who is having problems with eating and possibly at risk of malnutrition.

One in ten people are malnourished – often those who are lonely, have a change in personal circumstances, have mobility problems, don't know how to cook, don't know what to cook or just no longer interested.

What do we mean by malnutrition? It is a serious condition that occurs when a person's diet doesn't contain the right amount of nutrients and can be either:

- Under-nutrition – not enough nutrients
 - Over-nutrition – more nutrients than you need
- Malnutrition and dehydration are both causes and consequences of illness and have significant impact on anyone's health

But how can we help? Just by starting a conversation:

- "It's going to be cold – have you got a hot meal for later?"
- "I'm off to the shops – need anything?"
- "What are you having for dinner tonight?"
- "Fancy a hot drink?"

It means you can start talking about food and drink in a casual way and find out what help they need. The website www.leeds.gov.uk/nexthotmeal gives you access to all sorts of support material and information that you can pass on too.

So the next time you visit an older person, either professionally or personally, why not ask "Do you know where your next meal is coming from?" and see what happens.

14. Lunch Clubs

2018/19 saw 87 lunch clubs funded across the city with just over 2800 older people receiving a hot, nutritious meal for around 40 weeks of the year.

Leeds Community Foundation, in partnership with Leeds City Council, are pleased to be offering grants to support the vital work of lunch clubs across the city for 2019/20. These grants are specifically for the running costs of lunch clubs and can support new clubs as well as helping existing ones to continue delivering services.

Clubs must run activities in Leeds and be providing regular hot meals to local older people. Funding is awarded as a contribution towards running costs and can help with rent, training, meal costs and volunteer expenses. The scheme cannot cover day trips, home delivery of meals or additional social activities provided by lunch clubs. In order to be eligible, clubs must:

- be run by a management committee, have a constitution/governing document and a bank account in the name of the club (or of the charitable Organisation which runs the club)
- serve approximately 20+ hot meals per week to older people (if you have a smaller number, the panel may use discretion and award a grant which as be scaled down proportionately)
- operate for at least 40 weeks of the year (if you operate for fewer weeks, the panel may use discretion and award a grant which as be scaled down proportionately)
- have adequate insurance and volunteers who are trained, specifically in Food Handling
- New clubs must be able to demonstrate the need for their services
- Clubs must make use of appropriate training for volunteers and be prepared to work with other local organizations

The deadline for receipt of applications is 12 noon on Thursday 14th February 2019. Any queries about the program can be directed to the Leeds Community Foundation Grants Team on 0113 242 2426 or e-mail grants@leedscf.org.uk

15. Cold Weather and Older Citizens

It is that time of year again when seasonal influenza is here and time to promote the uptake of the best protection – the vaccine.

The link below is for the Council's public facing webpage that has a wealth of information on the why, who and how. Leaflets and posters are available to promote uptake of the vaccine and these can be viewed and downloaded via the webpage.

Leaflets and resources are also available from the Public Health Resource Centre Please encourage uptake of the flu vaccine with service users, their families and carers and frontline staff as you feel appropriate.

For more information on any of these topics please contact Kevin.McGready@leeds.gov.uk or go to www.leeds.gov.uk/flu

16. Winter Friends

Following on from work carried out in 2018 an e-briefing has now been made available to support more people to become Winter Friends. Being a Winter Friend means you are equipped with knowledge, resources and signposting information to support a vulnerable person during winter. There are nine evidence based, high-impact interventions that can support vulnerable people during winter and these are covered in the Winter Friends e-briefing.

You can now access the Winter Friends e-briefing on the Public Health Resource Centre Website by clicking on Winter Friends e-briefing 18/19 (please note you will need to open the file and play as a slideshow in PowerPoint).

Once the e-briefing has been viewed, Winter Friends can collect a resource pack from the Public Health Resource Centre (Technorth Centre, 9 Harrogate Road Leeds LS7 3NB) to support conversations and promotion of relevant campaigns. To provide and increase support across Leeds, we would be really grateful if this information could be shared to encourage access to the resources.

For more information on any of these topics please contact Rachel.Brighton2@leeds.gov.uk

17. Social Isolation Tool for signposting vulnerable citizens to support services

Go to <https://leeds.care.vu/>

Using the isolation support tool

The isolation support tool helps you find the names, websites and phone numbers of support resources for residents who may be socially isolated.

1. Click on the menu ☰ and select "Isolation Tool".
2. If you know the category for resources you want to look up, pick "Choose from list" and pick the category from the list.
3. If you don't, click "Interactive" and the tool will ask you some basic questions about the resident, leading you to the most appropriate category. You can go back or restart at any time.
4. By default, all resources are shown. If the resident is not older, BAME or LGBT+, you can exclude resources that are specifically for these people by unticking the boxes at the bottom at any time. Contact Jonathan.Hindley@leeds.gov.uk for more information.

18. Outer North West Community hub/ library update

Otley

- Otley library and OSC re located into the Community Centre at Cross Green on Otley at the beginning of December 2018.
- Staff and customer settled well into the reduced services and working with the partners continues to go well.
- Librarians have taken this opportunity to conduct a customer consultation about Storytime.
- We continue to facilitate the Thursday evening readers group.

Yeadon

- Room bookings are on the increase, Welfare Rights are utilising for appeals & weekly surgery, Leeds Mind ad hoc.

- Drop down “hot desking” is also getting an increase of LCC staff at Yeadon, from Leisure & other depts.
- Learn my Way sessions at Yeadon are going from strength to strength with 5 people attending the last session 31/1 (we can only accommodate 6 – This is website with module that help customer to get more confident using online services .
- story time session at Yeadon with over 9 children and adults attending. They had a great time with Rhymes and bubbles.
- Job shop Pop Up – A new pilot Jobshop pop up at Yeadon started on Thursday 31/1/19 – This is very popular with very positive feedback. A worker from the Leeds Jewish Welfare Board attended the pop up to speak to Rebecca about recruiting via Job shops across Leeds and utilising their services. (See Appendix 4 for leaflet)

Horsforth

- CAP Jobshop returns to Horsforth on 30th Jan for a 7 week period.
- Storytime still attracting lots of attendees.
- Learn my Way drop in sessions are very successful and are always full up each week.
- Knitting group ongoing and well attended by local residents.
- Games group ongoing and well attended by local and wider residents. Attracts wide age range of individuals, from 18 to over 80.
- Ballroom – repairs ongoing, provisional completion date of end February with hope that it may finish end of January 2019.
- Pop up session Touchstone started in February. It was successful as it got many of our customers stopping for a chat and asking about more information from them. Poster advertising a 7 week course to promote good mental health for men has been displayed and distributed locally.

19. Updates from NHS Leeds Clinical Commissioning Group

NHS Leeds Clinical Commissioning Group (CCG) has developed a proposal for urgent treatment centres for the citizens of Leeds and would like to hear your views.

Over the last few years we have spoken to local people who have told us that it’s not always clear who would be best placed to help you, or a loved one, when you’re not feeling well or have been injured.

This is especially the case where you feel you need to be seen quite quickly but you know it’s not an emergency. We know that the way services are currently designed to help you in this situation – which we often call urgent care services – are not easy to understand.

Urgent care is care that someone feels is needed on the same day but their illness or injury is not life-threatening. This could include anything from cuts, minor injuries, bites or stings through to mild fevers, vomiting and diarrhoea etc.

We feel that our proposals will help simplify the system for you when you have an urgent care need.

The CCG is encouraging people to feedback their views by completing a survey, available online or in paper format. You can also attend one of the events the CCG has organised. Further details are available on the web address below.

Read the proposals in full and have your say today:
www.leedsccg.nhs.uk/UTCSurvey.

Item 2: The Leeds Big Thank You campaign

We write to make you aware of a new citywide campaign, the 'big thank you / you can be a winter hero'. This is a system-wide campaign that covers the NHS, Leeds City Council, community and voluntary sector organisations, carers and the unsung heroes among our communities. I hope you will join me in supporting this very compassionate campaign that we recently launched with the Yorkshire Evening Post.

Please join us in:

- Saying a public thank you to all those in our wards who are helping people stay well this. Write your message on the board here: www.bigthankyouleeds.co.uk - you can see the messages we've already received here: <https://bigthankyouleeds.co.uk/big-thank-you-gallery/>
- Sharing the message on your social media and at events you are at, that we can all be winter heroes by: looking after our own health, checking in on our elderly or vulnerable neighbours and being prepared for bad weather.

The campaign seeks to encourage people to say a thank you to their winter heroes from all walks of life. This could range from frontline public sector staff, community and voluntary staff as well as people within our communities who look out for others such as unpaid carers or a community connector. At the same time we are also encouraging people to think about small steps they could take so that they too could be a winter hero. This could include getting a flu jab, looking out for neighbour or planning ahead for any bad weather. This is an opportunity to try an innovative approach to deliver some of our key prevention messages for winter in an effort to reduce wider system pressures.

We're pleased with the support we've received locally from the NHS in Leeds, Leeds City Council and our community and voluntary sector organisations. Recently we have also been joined by West Yorkshire Police, the British Transport Police and the Yorkshire Ambulance Service NHS Trust.

You will know many individuals and organisations in your ward and beyond who keep your community and the city going through winter and beyond. Now's a great chance to say thanks to them.

Item 3: We're Proud to be 'Looking out for our Neighbours'

We are excited to announce that we are supporting a brand new community campaign from West Yorkshire and Harrogate Health and Care Partnership.

'Looking out for our Neighbours' is a new campaign that aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another.

Although lots of people in Leeds are already doing great things to help those around them, there is still more we can all do to positively impact on the wellbeing of others.

A Health Foundation report (December 2018) highlighted how living alone can make older people 50% more likely to find themselves in A&E than those living with family. Pensioners living alone are also 25% more likely to develop a mental health condition. 'Looking out for our Neighbours' aims to change this - by inspiring people to do small things to reach out to the people around them.

The campaign will launch on the 15th March across West Yorkshire and Harrogate and has been co-created with over 100 residents in these areas, drawing on their neighbourly experiences. Keep an eye out for more information.

Conclusions

20. The Outer North West Community Committee sub groups provide the committee with the opportunity to consider information on key areas of work in partnership with officers and community organisations, as well as enabling direct links to be established with the Community Champions and Executive Board Members.

Recommendations

21. Members are asked to:

- Note the work of the sub groups and areas of partnership working since the last Community Committee meeting.
- Note the Community Forums updates
- Note the Public Health updates
- Note updates from Christmas Lights events
- Note the updates from Outer North West Community hubs
- Note the update from Leeds Clinical Commissioning groups

Guiseley and Rawdon Forum Meeting – Wednesday 6th February 2019 7-9pm

Agenda item 1 – Police update

Rebecca Bowles – PCSO G+R – Report provided and to be shared with attendees. The response from the police – Senior leadership team will be looking into the recent increase in crime across Rawdon, Guiseley areas. Interceptor units tackling the crime – response is trying to combat thefts. Forensics have been used – some have been prosecuted. Spike in Rawdon over the weekend – officers starting at 10pm to work through the night usually starting at 3pm.

Crown prosecution service – sentencing to blame for bolder criminals - judicial system

Noted: Antisocial behaviour and drug dealing – Netherfield car park/ Ings lane – CCTV in place

Agenda item 2 – Update on actions

Obstruction to pavement on Apperley Lane – Cllr Wadsworth investigated and this is due to residential parking.

Potting shed – Cllr Wadsworth spoke with LCC planning team and officers – in breach of permission and formally enforcing – LCC planning dept.

Agenda item 4 – Waste Strategy – Deputy Chief Officer – John Woolmer

National strategy - Govt announced national waste strategy – focuses on packaging (taxation on producers of materials, plastics), from this tax to create money to let councils to cover costings – government indicating a greater focus on carbon footprint of material not weight, consultation process on details starting soon – types of recycling, how best collected and presented to achieve better separation and therefore quality of recyclable materials, better consistency – standardize that model nationally. Mandatory weekly food collections – key element of strategy – may require councils to offer the service to residents – food waste for collection. Consultation on garden waste collections to make it free (in Leeds it still is) – how will the policy be carried out? National deposit return scheme – single use drink collections – HUBBUB city centre initiative at moment in Leeds – consistent labelling on packaging – what is recyclable and where to put it. Most of the strategy is saying implementation in 2023.

In Leeds – we need to see the detail of the national strategy re 2022/23 requirements of producers of plastics and tax available to councils. Rejig services to fit in with strategy. Looking at different models for waste collection – currently glass in Leeds not offered from household (explained that is due to fact broken glass will “contaminate” the paper/cardboard in the green bin and make it much harder to find someone to take paper as recyclable material and would significantly reduce its value anyway), we offer some food collection in “pilot “area. How much will each model cost/save/is feasible? How much will it gain on recycling percentages? Looking at options – anything we introduce will need the cooperation of the residents of Leeds to make it work. Recycling will always require consumer effort – even if made easier by producers of waste. We can offer more services/options to meet increased demand of residents and increased recycling opportunities but onus will likely to be on the customer in terms of separating materials.

Q: Possible additional containers – additional wheelie bins? Shredded paper – encouraged to shred for identify protection – tips sites a provision for shredded paper – considerable value. **A:** If we go to

collect other materials/ how do we do that without providing another bin – if we can avoid we will but ultimately restrained by what recycling facilities such as Dewsbury rd can sort/process and what there is a market for. Sub container option – In Wales – several containers rather than a wheelie bin – holes in the side of wagon for each waste stream – extra work for resident and much greater cost for collection. Roughly £250,000 to staff and run a wagon in Leeds. Consultant to provide us with different models. We also need to ask residents what they want to do – do they want to rec cycle more at home? Shredded paper in the green bin – potential fire risk – **John to investigate** (answer provided by John – my apologies, but the members in the audience were indeed correct; we can't accept shredded paper in the green bin. The reason is however that our contractor who separates the waste for us into the various waste streams for recycling does not accept it – due to their own machinery issues/fire risk concerns. The paper is accepted in our households waste sites though, by emptying it into the paper banks provided.)

Q: What financial contribution of glass bottles make to rates? Glass is not making money **A:** In tens of thousands, glass does cover costs but doesn't make money – done to recycle but paper is more lucrative. (update from John: as required we undertake a procurement process to find the best contractor to take our glass that we have collected at bring banks across the city and at our recycling centres. "Best" includes the one who will pay us the most. Our current contractor is URM. They have optical sorting facilities which means they do not require the different coloured glass to be collected separately. Last year the value of the contract worked out at about £50k income. This does not take into account our own staff costs/time in managing the contract, dealing with customers/complaints and the bring bank sites themselves)

Q: Recycling, why bother, why not burn it? **A:** In terms of Leeds, good movement in the culture of wanting to recycle because of the concern of the blue planet effect. Rubbish or wheelie bins – in Leeds only about half percent domestically made goes to landfill. That's because our black bin waste goes to the RERF (incinerator) – that material gets burnt which generates heat that feeds into the new city district heating scheme, helps generate electricity that goes back into the grid, and the resultant "ash" is reused in things such as aggregates for road constructions. It is still however, better environmentally to recycle/reuse to get as much use out of a material before it is eventually burnt.

Q: Increased household waste and containers – consult with developers on apartment blocks? **A:** Mixed relationship with planning developers. Sooner LCC are clear with their strategy the sooner we can put forward what we want with developers. Maybe will be options for people who want more recycling options and people who don't. Don't want to force people to have more bins. Though point made that if we all recycled more and had the right bins to put it all in, what would be left for putting in black bins?

Q: A concern – charged to drop off rubble at tipping sites / lead to fly tipping? **A:** A point well made, policy enforced by the council in line with most other councils in UK – gives some income to offset the budget deficit we faced. We don't think it has had too much effect on fly tipping – mostly commercial builders/man in a van types.

Q: Who came up with minimum fee to drop off rubble? **A:** The principal of it is that we shouldn't accept that type of waste as its building waste, it's a person's responsibility to get their builder to take it away/or get a skip or similar themselves. Tip is not for building material. Most councils charge so we are in line with other councils.

Q: broken ceramic plant pot – what can be done? What happens to glass that we recycle? Why no longer asked to sort glass by colour? **A:** Expect staff to use reasonable judgement – services are generally good at tips, majority of staff are courteous under what can be difficult circumstances. Reconsider management of household waste – review to take place in next few months – Rebranding and re launching to emphasise they are primarily Recycling Sites. Will relook at how implement charging policy re very small amounts.

Q: where do I get information on what you want to recycle?– bottles tops on tops – metals kit kat paper/six inch nails/Harrogate recycling site, staff helping cars – one comment that Milner road seems less staffed, no one around. **A:** As part of the review we will look at better info and signage etc for customers. Can download Leeds Bin App on your smartphone – tells you what goes in the bins and reminds you when they are due for collection, and helps to answer questions at home. Reviewing messages to put on green bins/ types of plastic/ In black bin. (update from John – checked and fine to put tops back on plastic bottles after squashing them. Also good guidance on-line at <https://www.leeds.gov.uk/residents/bins-and-recycling/your-bins/green-recycling-bin> and <https://www.leeds.gov.uk/residents/bins-and-recycling/a-to-z-of-reusing-recycling-and-waste-disposal> . Or simply google “Leeds what to put in my bin” for the links.

Cllr Pat Latty comment – Milner Rd – Always been helpful members of staff.

Q: Why are we waiting 2023 for food collections? Calderdale collecting for 11 years **A:** If we introduce now would cost us £2.5 million pounds – we simply don’t have that. But govt have indicated in their strategy they will pay for that in 2023. Part of the model – reduce black bin use and use recycling bins more. Behaviour change is hard and slow.

Q: Different plastics – can’t we put pressure on companies to simplify the materials? **A:** Yes, suggest Google “national waste strategy”, talks about govt plans to put pressure on producers of waste. Taxation to make them change the material they use because it’s a financial led decision – plus consumer led pressure. Business will respond to consumers and tax.

Unannounced Agenda item –Traffic engineer manager – Transport – Nick Hunt

Overview: Deals with issues and concerns to road safety – look after 33 wards – 3 funding streams - custodians of wards to highways – report them to highways services – receive 5 and a half thousand correspondence – needs investigation/ intervention – several schemes – 20 mph zones – commitment which council have made – residential streets to 20mph zones.

Q: 20mph zones – 35 houses on park lane – because its private roads we aren’t included even though we pay rates – what if all residents on that street would like 20mph zone? **A:** happy to have it included – 1 objection cannot be overruled by department – needs to be a unanimous decision.

Q: Waiting times at traffic lights – why are they different? **A:** Traffic lights work on loops, detect operation and primary flow, works on intelligence, could be damaged/default setting.

Q: Victoria rd – wait for traffic from oxford rd, wait for sequence even though no traffic comes though? **A:** on a default setting – **Nick to investigate.** A65 corridor introducing new system to operate efficiently and correspond with each other

Q: 20MPH ZONES – who is going to enforce these? **A:** Police to support initiative – anti social which exceeds 24 mph – main speed below 24mph. changing travel behaviour – surveys – mean speeds of 25 get a reduction by signing alone – if that doesn’t work we will put vertical features in. 40% reduction in casualties from 20mph zones.

Comment: Gill lane – the woolpack pub – come down from Rawdon when its quiet – change to red – frustrating and pollution. **A:** It's a historical controller –randomized –no funding at present time to redevelop all UCC controllers and equipment. **Nick to investigate.**

Q: How are ratio of turns worked out? – heavy goods vehicles – renton ave and cuddy hill to get up to Yeadon – Turn left at Station Hotel **A:** Large vehicles can but HGVs can't turn. Extended footways – tighten one of the junctions – advisory sign to gyratory.

Q: Resurfacing – Bus lane going into Leeds at Kirk stall – 20mph zone because of pot holes – Renton avenue. **A:** Teams at this time of year are being reactive –**Nick to investigate.**

Q: JC roundabouts resurfaced – broke very quickly – do you get money back from contractor for work that isn't up to scratch? **A:** Yes, temporary repairs and money to come back from contractors.

Q: Can Goose lane to Bingley Road be made to not have access to HGVs? **A:** HGV ban – criteria states have to bring detriment and has to be mostly 20% HGVS. Have put signs up. **Nick to investigate.**

Q: Road to Milner road tip – always had potholes – zig zag to go round **A:** Will make some enquiries – limits to adopted highways – some section may be private – **Nick will feedback to Cllr Wadsworth.**

Q: Is their money left in Guiseley? **A:** We get requests – list for consideration – jan/feb to be reviewed and prioritize it against the budget. Penguin/pelican crosses review, casualty reduction programme – is considered. Junction analysis. Pedestrian crosses/ lights please write in and will be considered for review.

Q: If Milner rd is not adopted? LCC should adopt and be cost effective. Station road/Oxford rd, have been told it belongs to railway council – business near there suffer – pedestrians most well used – people with poor sight/walking sticks. Why not investigate pavement between road and station? **A:** Large financial ask – other residential streets which are prioritized.

Q: Highways to send a letter to Railway Company to inspect road? **A:**Northern Rail owns station road – Stuart Andrew/Cllr Wadsworth have sent letters – discuss rail provision on the wharfedale line – **Cllr Wadsworth to feedback.**

NH: Adopted standard – funding cuts came in – NH – to speak to WYCA

Q: Unnecessary signage and advertising? **A:** De cluttering exercise in Leeds city centre – advertising on lampposts – on highways we can get removed – AA signs – Should be removed in 3 months after last property bought. PFI asset – lampposts not LCC

Q: Yellow lines – what's the procedure for getting yellow lines on an area? **A:** Write to NH's team – raise issues concerned – time specific problem/all the time problem – will be prioritized - £6,000 a ward – promote a ward TRO – consider for next years funding. Highways report – CO – draft legal order/objections or comments/ resolution process/ present back to CO with recommend to overrule objection and then get a sealed order to implement the yellow lines. Traffic regulation orders is major part of work.

Open forum

- Swimming baths – Aireborough leisure centre – No March reopening date – crack above reception area – survey done – needs significant work
- Garden rubbish dumped – on station road coming out of ilkley station and into a ginnel– from the doctors car park

- Hedge on treelawn terrace – overgrown – private land
- Milner rd – resurfaced for vehicles – blowing tarmac into potholes – **Nick to investigate**
- Tip area is exposed – shelter

Future agenda items

Jennifer Kirkby – Aireborough Neighbourhood plan

This page is intentionally left blank



Yeadon Forum – Meeting Minutes – 13th February 2019

Introductions Cllr Colin Campbell and Cllr Sandy Lay, Jenna Robinson (Localities officer) Jane Rigby (Assistant Community Hub Manager)

ONW Community Committee – get to know what’s happening,

An opportunity to question councillors and raise local issues

Police Update – Jamie Wishart PCSO

Strength in numbers, spike in burglaries, targeting vehicles, targeting locks and easy entry, Canada drive – near Rawdon and Greencare park. Markham croft – insecure vehicles. Valuables on show and cars unlocked.

Antisocial behaviour – Micklefield Park, nothing recently since Christmas – no further reports

Q: How do the crime figures compare with Jan 2018 to Jan 2019 A: No figures to compare

Same groups targeting areas – hard to track the vehicle

Q: How much of a drug problem is there in this area? A: Every area has drug problems, Police do act on intelligence – drug dealers in the area, and we rely on that information to come in. I wouldn’t say it’s any worse than any other areas

Cllr Lay – Aware of pockets of drug taking in the area – confident that police react to concerns of the community

Cllr Campbell – If you do suspect, its information to get details, colour and registration plate, useful intelligence to Police

Jane Rigby: When they are ringing through 101 people give up because it takes so long, 101 online, had a very quick response online. Do know talking to people, ringing through can take a long wait. Singing the praises of the online system

Q: What is the online contact? A: WYP webpage, all the links on there, online chat – report a crime. Very helpful for people who aren’t online/computer literate

Cllr Lay – Crime stoppers could be called

Leeds Bradford Airport Update *See LBA Presentation attached

Expansion proposals, extension – secured planning for – why we are proposing the extension and what it entails



Q: Link road – 2024-26 – 2 year build

Q: Straight onto the plane – air bridges – don't seem to use them anymore? A: Out of action but do still use them, futureproofing has allowed new plans to incorporate air bridges, not a massive demand for air bridges, more of an issue with airlines despite customers liking them

Q: When do you anticipate the long haul? A: Continually in discussions with long haul airlines

Q: Has there been in surveys carried out on land side traffic? A: Train station and link road – citywide transport model which LCC have developed.

Cllr Campbell – Consultation next week to discuss link roads and park and ride station, drop in session at Yeadon Town Hall and Greenacre Hall

Q: Are you paying for the link road? A: Part funded by the Leeds transport Fund - £173.5 million from Department for Transport

Dates of Connecting Leeds Travel Consultation meetings– Monday 25th February 3-7pm – Yeadon Town Hall

Tuesday 5th march – 11.30-2.30 at Greencare hall – Website, Twitter

Q: What are you doing to encourage to use buses that serve the airport? A: Have a detailed travel plan, travel plan co-ordinators work closely with the operators to encourage use. Feedback any customer dissatisfaction. Engaging with WYCA – are the routes right, do we need different times? Good dialogue with bus companies.

Q: Issue with the fares A: Tender process which WYCA who will put forward bids, WYCA make the decision to who

Q: Thought of sustainability of buses, hybrid or not hybrid A: One of the bus services we have had discussions about electric buses – it takes a lot of investment for the charging points which need support, it's not currently on the agenda

Q: Solar being explored for the roof? A: GRESB – sustainability manager who looks at this – undertook a GRESB survey hit above average on that – water usage, ground lighting used on LEDS which saves on electricity, constant iteration

Cost/benefit/long term impact – marginal – ESIF funding have spoken to that before with WYCA

Q: Expanding the freight business – are you aware how difficult that was for predecessors? A: Don't have the planes for it, look at amazon – local distribution vans, don't have the need for big HGV vehicles. ASOS use transit vans

Q: Freight depot – what use is that for? A: Freight to go to East Midlands



Cllr Lay – Bad to get to the roadway network- Until WYCA make the route from motorway to last 3 miles from the airport it's going to be marginal time. How do we encourage people outside the Leeds City region? A: Have things in stages, future connectivity

Yeadon One Stop Centre and Library

Yeadon Library and one stop centre – new windows, new roofing, no lead pinched – 2-3weeks of building works and availability

Link to services – one stop and customer service aspect – money saving exercise to bring services under one roof

Approached from JET2 – promotion in Yeadon – recruited 35 people – overview of the job

Community hubs – Remit is getting people to use online services, using I.T and look for jobs – people using computers – still a lot of people who don't have computers and everything will go online eventually

Classes and modules to book onto in the libraries – piloting job shops

Job Shop – Thursday afternoon for the next 3 weeks – local jobs

Please see poster attached*

Ask Jane to send poster for Looking for a new job? Yeadon library & one stop

Open Forum *Ask Cllr Campbell to add

Parking enforcement

This page is intentionally left blank

LOOKING FOR A NEW JOB?

Leeds City Council Jobshops offer a free support service across the city for people looking for employment.

Come in on the dates below and get friendly advice with any level of your job-seeking journey, from CV creating to preparing for your first day.



**at Yeadon Library & One Stop Centre
On Thursday 14th, 21st, 28th February
and 7th March 2019 10am – 4pm**



This is a completely free, drop in service and you do not need an appointment. Simply come along on the day.



This page is intentionally left blank



Leeds Bradford
Yorkshire's Airport

Leeds Bradford Airport – Terminal Extension

Charles Johnson
Head of Planning Development

13th February 2019



Current Position

- 4.08m pax
- 37% growth in last 5 years
- Ageing infrastructure & facilities
- Terminal nearing capacity
- No capacity to accommodate long haul, wide bodied aircraft



Current Terminal Plan



Current Terminal Issues

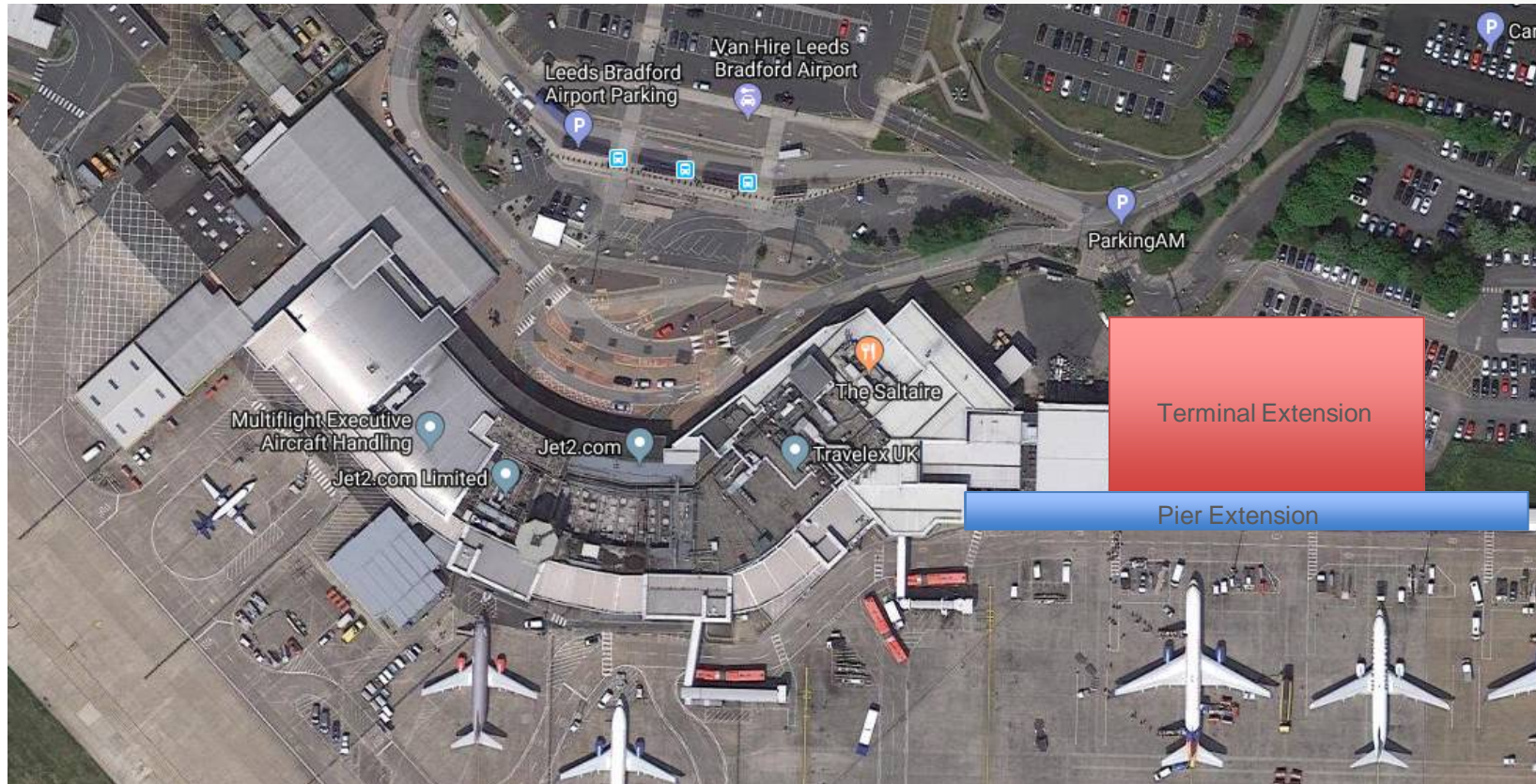
- Capacity constraints at peak times:
 - Insufficient departure gates
 - Insufficient security lanes
 - Lack of immigration queuing capacity
 - Insufficient baggage reclaim capacity
 - Insufficient departure area capacity
- No suitable lounge facility for long haul, wide bodied aircraft

The Future – 5 Year Growth Projections

5m Passengers - 2023

Priorities – 2019/2020

- Improve the arrival experience:-
 - Expand immigration area + additional UKBF desks
 - Larger customs area
 - Increase baggage reclaim capacity
- Improve the outbound passenger journey
 - Additional departure gates
 - Greater variety & higher quality of food & beverage offers
 - More free seating capacity



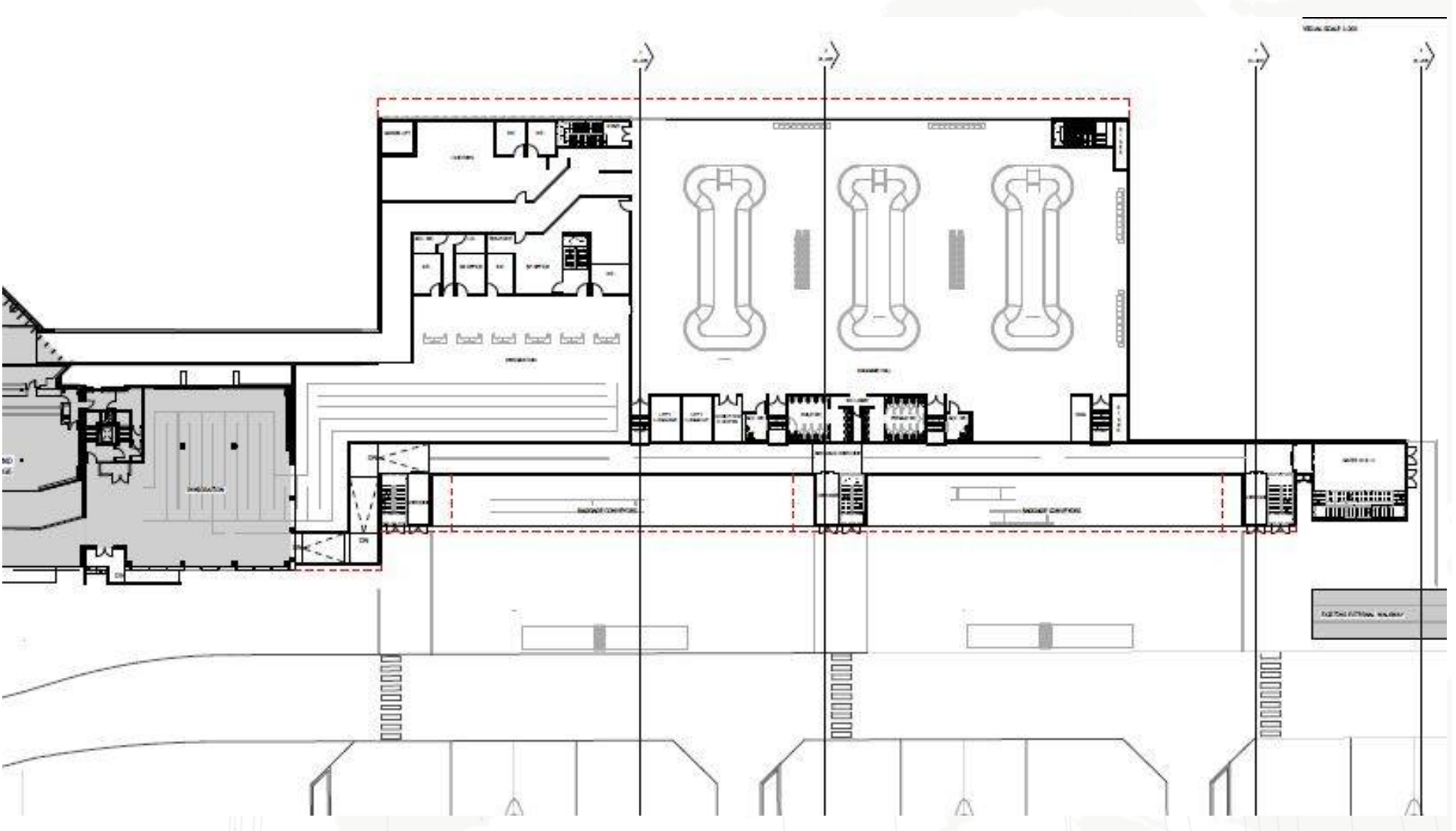
Proposed Terminal & Pier Extension

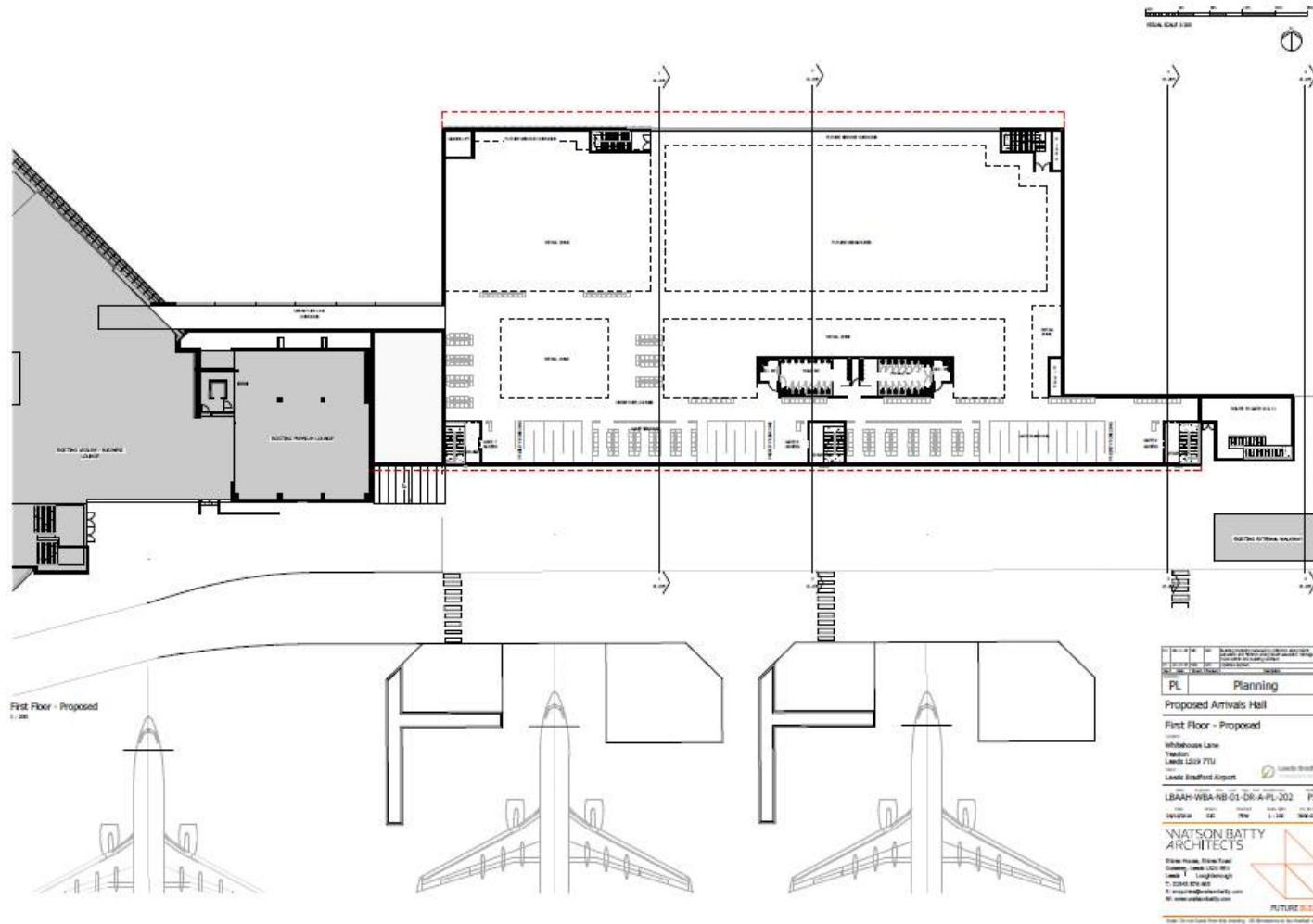


WATSON BATTY
ARCHITECTS



LBA Arrivals Hall - Artists Impression













Benefits

Direct Benefits

- Additional departure gates
- 250% increase in immigration area
- Additional UKBF desks
- New double capacity baggage reclaim belts
- Additional departure lounge capacity to accommodate long haul, wide bodied aircraft (300-400 passengers)
- Improved customer journey for both current passenger numbers and predicted numbers up to 5m

Indirect Benefits

- Fresh new face for the Airport to act as a gateway for the City Region to the world : increases inward investment potential
- Increased jobs, increased GVA, allows freight potential, supports business flights

Timescales

- Planning secured December 2018
- Commence construction works early 2019
- Enhanced immigration and baggage reclaim facilities operational winter 2019/2020
- Commence main terminal refurbishment early 2020
- Expanded security and improved food & beverage offering in main terminal summer 2020



Leeds Bradford[®]
Yorkshire's Airport

Questions



This page is intentionally left blank



Report of the City Solicitor

Report to: Outer North West Community Committee, [Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon]

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: 4th March 2019

For decision

Dates, Times and Venues of Community Committee Meetings 2019/2020

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2018/19, this Committee is scheduled to hold four meetings.
3. To be consistent with the number of meetings being held in 2018/19, this report seeks to schedule four Community Committee business meetings as a minimum for 2019/20. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2018/19, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2019/20, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2019/20 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2019/20 is as follows:
 - **Monday 24th June 2019 at 1:30pm**
 - **Monday 23rd September 2019 at 1:30pm**
 - **Monday 2nd December 2019 at 1:30pm**
 - **Monday 2nd March 2020 at 1:30pm**

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Monday at 1:30pm and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2019/20, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2019/20 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.

14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

This page is intentionally left blank

Robert Craven Memorial Hall - Old Ln, Bramhope, Leeds LS16 9AZ



This page is intentionally left blank